



# Village of Newburgh Heights Building Department

3801 Harvard Ave., Newburgh Heights OH 44105 Phone: 216-641-4654

## Application for Electrical Permit

Permit No. \_\_\_\_\_

Building Department Hours  
9am to 5:30pm Monday through Friday  
216-641-2716

Date Issued \_\_\_\_\_

### Section 1 – General Information

PLEASE PRINT OR TYPE

Date \_\_\_\_\_

Estimated cost of Project \$ \_\_\_\_\_

Address of construction \_\_\_\_\_

Owner's name \_\_\_\_\_ Phone \_\_\_\_\_

Owner's address \_\_\_\_\_

Contractor \_\_\_\_\_ Business phone \_\_\_\_\_

Contractor's address \_\_\_\_\_

Street

City

State

Zip

### Section 2 – Description of Property and Project

#### Type of Structure

- Single family \_\_\_\_\_
- Two family \_\_\_\_\_
- Three family \_\_\_\_\_
- Apartment \_\_\_\_\_
- Commercial \_\_\_\_\_
- Other (describe) \_\_\_\_\_

#### Type of installation

- Light fixture \_\_\_\_\_
- Receptacle outlet \_\_\_\_\_
- High intensity lights \_\_\_\_\_
- Panel - MAIN \_\_\_\_\_
- Panel - SUB \_\_\_\_\_
- Service upgrade \_\_\_\_\_
- Service replacement \_\_\_\_\_
- Meter base \_\_\_\_\_
- Exhaust fan \_\_\_\_\_
- Baseboard heater \_\_\_\_\_
- Range \_\_\_\_\_
- Air conditioner \_\_\_\_\_

#### # of units

#### Type of installation

- Emergency light \_\_\_\_\_
- Motors \_\_\_\_\_
- Generator \_\_\_\_\_
- Signs \_\_\_\_\_
- Electric furnace \_\_\_\_\_
- Temporary lighting \_\_\_\_\_
- Hot-tub/Spa \_\_\_\_\_
- Water heater \_\_\_\_\_
- Smoke detectors \_\_\_\_\_
- Other \_\_\_\_\_

#### # of units

#### Type of Work

- New structure \_\_\_\_\_
- Addition \_\_\_\_\_
- Alteration \_\_\_\_\_
- Repair \_\_\_\_\_
- Replacement \_\_\_\_\_
- Other (describe) \_\_\_\_\_

Contractor is required to schedule a rough-in inspection before any concealment.

By signing the application, the applicant certifies that the installation will comply with the regulations of the Newburgh Heights Building Code and State Codes.

**TO THE BUILDING COMMISSIONER:** This application is submitted for a permit to erect, add to, alter or repair a structure as described in this application and any drawings which accompany it. The acceptance of the permit shall be considered an agreement on the part of the applicant or his agents to comply with the Building and Zoning codes of the City of Newburgh Heights, or other orders, requirements or specifications slated in the permit.

In signing this application, the contractor or owner's agent certifies that the work is authorized by the owner or record.

Applicant's signature \_\_\_\_\_

Print name \_\_\_\_\_

Date \_\_\_\_\_

Applicant is \_\_\_\_\_

Owner \_\_\_\_\_

Contractor \_\_\_\_\_

Owner's agent \_\_\_\_\_

DO NOT WRITE BELOW THIS LINE

### Section 3 – Additional Requirements (to be filled out by staff)

Reference building permit number \_\_\_\_\_

### Section 4 – Approval and Fees

Building Official \_\_\_\_\_ Date \_\_\_\_\_

Amount \_\_\_\_\_ Cash/Check # \_\_\_\_\_